



Burnaby Online Program
Located in Cariboo Hill Secondary
Room 105, 8580 16th Avenue
Burnaby, BC V3N 1S6

Phone: 604.296.6940
Toll-free: 1.888.479.8882
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register.online@sd41.bc.ca

COURSE WITHDRAWAL REQUEST

To withdraw from a course at Burnaby Online, please fill out this form and sign it. You can bring the completed form to our office, send it by mail or fax, or scan it and email it to us.

If you have received any textbooks or resources for the course, please return them promptly within 15 days of withdrawing, or there may be a delay in processing the refund of your \$100.00 deposit. If you fail to return your textbooks or resources within 15 days, you will forfeit your deposit and you will be invoiced for any outstanding amounts over the \$100.00 deposit.

STUDENT INFORMATION

Surname		First name		Date of birth (yyyy-mm-dd)	
Home address (suite/house/street)			City		Postal code
Home phone			Cell phone		
Email			Print email address again to verify		

COURSE INFORMATION

Withdraw from all courses at Burnaby Online

Withdraw from only the following courses at Burnaby Online:

AUTHORIZATION

I understand that if I fail to return my textbooks and resources within 15 days of withdrawing from the courses identified above, I will forfeit my \$100.00 deposit and I will be invoiced for any outstanding amounts over the \$100.00 deposit.

Parent/guardian signature: _____
(If student is less than 19 years of age)

Date: _____

Student signature: _____
(If student is 19 years of age or older)

Date: _____